



**PORTLAND FOOD CO-OP Board of Directors**

Tuesday, 27 August 2019

7 PM - 9 PM, 409 Cumberland Avenue (Avesta community conference room)

|        | <b>TOPIC</b>                                                                                                                                                                                                                                                                                        | <b>ACTION/<br/>OUTCOME</b> | <b>LEADER</b>      |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------|
| 7:00pm | <b>Welcome</b><br>Check-ins/Announcements<br>Team building exercise                                                                                                                                                                                                                                 | Settle in<br>Share/Listen  | Julie<br>Lien      |
| 7:10pm | <b>Preliminaries</b><br>Agenda Review<br>Approve Minutes of 23 July 2019                                                                                                                                                                                                                            | Discuss/Approve<br>Approve | Julie<br>Julie     |
| 7:20pm | <b>Member-Owner Feedback</b><br>Member-Owners may present any topic to the Board<br>Share any feedback Board members have received<br>M-Os: Please email <a href="mailto:board@portlandfood.coop">board@portlandfood.coop</a> to let us know if you plan to attend so that we can expand this time. | Listen/Share               | Mary               |
| 7:30pm | <b>GM Updates &amp; Policy Monitoring</b><br>B1: Financial Condition Q2 (revised)<br>B4: Member-Ownership Rights & Responsibilities<br>B3: Asset Protection<br>C2: The Board's Job                                                                                                                  | Discuss & Decide           | John<br><br>Andrew |
| 8:00pm | <b>Social Time</b>                                                                                                                                                                                                                                                                                  |                            |                    |
| 8:10pm | <b>Committee Reports</b><br><b>Perpetuation Committee</b><br><b>Dividends Committee</b>                                                                                                                                                                                                             | Update<br>Discuss          | TBD<br>Tim         |
| 8:30pm | <b>Executive Session: Review GM's application for refinancing CFNE loan</b>                                                                                                                                                                                                                         | Discuss/Approve            | Andrew             |
| 8:40pm | <b>Education and Evolution Planning</b><br>Growing our Co-op Community: September<br>Equity: date TBD                                                                                                                                                                                               | Discuss/Decide             | Julie              |
| 8:55pm | <b>Open Forum / Closing</b><br>Reflections<br>How did this meeting go?                                                                                                                                                                                                                              | Listen/Share<br>Comments   | Julie              |
| 9:00pm | <b>Goodbye, Good Job!</b>                                                                                                                                                                                                                                                                           |                            |                    |