

PORTLAND FOOD CO-OP Board of Directors
Meeting Minutes
September 25, 2018

Board Members Present: Rachelle Curran Apse, President; Julianne Baroodly, Vice President; Melissa Emerson, Treasurer; Erin Covey-Smith, Secretary; Sarah Alexander; Elizabeth Chapman; Andrew Magoun; Mary Malia; Chris Stacey; Megan Banner Sutherland

Board Members Absent: Timothy Lynch

Also Present: Matt Thompson, Assistant General Manager; Sarah Braik, Board Assistant

CALL TO ORDER

7:04 PM

1. WELCOME/CHECK-IN/ANNOUNCEMENTS

7:04 PM-7:06 PM

2. AGENDA REVIEW AND TIME CHECK

7:07 PM-7:08 PM

3. APPROVE MINUTES FROM AUGUST 28 MEETING

7:09 PM

--The Board approved the August 28 minutes by consensus.

4. MEMBER-OWNER FEEDBACK

7:10 PM

No Member-Owners were present to provide feedback. Two Member-Owners (MOs) provided feedback this month to Board members about Ends.

5. GM UPDATES AND MONITORING/POLICY REVIEW

7:11 PM-7:25 PM

Matt (Assistant GM) presented the August financial report and answered questions from the Board.

Ends Report B8: GM Succession

Matt presented the B8: GM Succession report and answered questions from the Board. The Board suggested that Matt broaden his experience by writing a greater variety of monitoring reports.

-The Board accepted by consensus the B8: GM Succession report, finding it to include reasonable operational definitions/interpretations and evidence to support Matt's assertion of compliance.

Monthly Board Self-Monitoring Report C3: Agenda Planning and C4: Board Meetings

Andrew presented highlights from the C3: Agenda Planning and C4: Board Meetings surveys. The Board decided to update C4, replacing "a majority vote of the Board" with "the Board using a modified consensus process."

6. M-O EMAIL & SURVEY ACTIVITY

7:26 PM-7:54 PM

Mary led the Board in an activity identifying those aspects of Ends statements from other co-ops that they liked and how they might inform the Board's revision of the PFC Ends.

7. SOCIAL TIME

7:55 PM-8:05 PM

8. ENDS COMMITTEE

8:06 PM-9:02 PM

The Board reviewed the Ends proposal developed by the Committee and crafted the following draft Ends statement to present to MOs: The PFC is a thriving and just member-owned marketplace strengthening the local food economy while building and nourishing a resilient community. The Board also agreed to collect MO feedback through online and in-store data collection, and delegated a sub-committee to prepare the logistics.

9. OPEN FORUM

9:03 PM-9:04 PM

The Board felt a sense of accomplishment having drafted a concise and coherent Ends statement.

10. NEXT MEETING

9:05 PM

The next Board meeting will be Tuesday October 30, 2018 from 7:00-9:00 PM at 409 Cumberland Avenue. Please note that this is the 5th Tuesday rather than the customary 4th.

At 9:05 PM, the meeting was adjourned.

Respectfully submitted,

Sarah M. Braik
Board Assistant